

RESOLUTION NO. 2017-01

A RESOLUTION ESTABLISHING A SCHEDULE OF VARIOUS COSTS AND FEES TO BE ASSESSED BY THE CITY OF MCPHERSON, KANSAS

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF MCPHERSON, KANSAS:

Section 1. From and after adoption of this resolution, various costs and fees to be assessed by the City of McPherson in accordance with applicable provisions of the Code of the City of McPherson and laws of the State of Kansas shall be as follows:

Cereal Malt Beverage		
Unopened Containers - Limited Retailer		\$ 75.00
Consumption on Premises – General Retailer		\$125.00
Liquor License		
Liquor License		
Class A Club (two-year license)		\$200.00
Class B Club (two-year license)		\$500.00
Retail Liquor Store (two-year license)		\$600.00
Drinking Establishment (two-year license)		\$500.00
Special Event Permit (per event)		\$250.00
Dogs		
Administration - \$.50 for each month, after 90 days from the time the license is required		
License		
Spay or Neutered Dog		\$ 3.00
Intact Dog		\$ 25.00
Impounding		
Impound (first day)		\$ 15.00
Impound (each day thereafter)		\$ 10.00
Kennel License		\$120.00
Adoption (includes Chipping)		\$
20.00 Microchip each animal		\$
10.00		
Microchip Registry		\$ 15.00
Surrender Fee		\$ 25.00
Rabies & License Deposit		\$ 25.00
Spay/Neuter Deposit		\$ 25.00
Microchip Deposit		\$ 30.00
Private Cremation		\$100.00
Cremation (No ashes returned)- Each Animal		\$ 10.00
Pick up Fee from Veterinarians		\$ 10.00

Building Permits (Building Permit Fees are based on finished square footage for residential and footprint square footage for commercial. Permit fees shall be calculated using the International Code Council’s Building Valuation Data (BVD) spreadsheet and the Formula: SF x Cost/SF (as per BVD) x .004. The following “Table A” shows the

Cost per Square Foot for each Type and Occupancy and is inserted for the “Cost/SF” in the formula above depending upon the project.

Table A

Group (2012 International Building Code)	IA	IB	IIA	IIB	IIIA	IIIB	IV	VA	VB
A-1 Assembly, theaters, with stage	229.03	221.51	216.10	207.06	194.68	189.07	200.10	177.95	171.21
A-1 Assembly, theaters, without stage	209.87	202.35	196.94	187.90	175.62	170.01	180.94	158.89	152.15
A-2 Assembly, nightclubs	177.89	172.85	168.07	161.49	151.98	147.78	155.80	137.68	132.99
A-2 Assembly, restaurants, bars, banquet halls	176.89	171.85	166.07	160.49	149.98	146.78	154.80	135.68	131.99
A-3 Assembly, churches	211.95	204.43	199.02	189.98	177.95	172.34	183.02	161.22	154.48
A-3 Assembly, general, community halls, libraries, museums	176.88	169.36	162.95	154.91	141.73	137.12	147.95	125.00	119.26
A-4 Assembly, arenas	208.87	201.35	194.94	186.90	173.62	169.01	179.94	156.89	151.15
B Business	182.89	176.17	170.32	161.88	147.55	142.00	155.49	129.49	123.76
E Educational	192.29	185.47	180.15	172.12	160.72	152.55	166.18	140.46	136.18
F-1 Factory and industrial, moderate hazard	108.98	103.99	97.83	94.17	84.37	80.56	90.16	69.50	65.44
F-2 Factory and industrial, low hazard	107.98	102.99	97.83	93.17	84.37	79.56	89.16	69.50	64.44
H-1 High Hazard, explosives	102.01	97.02	91.86	87.20	78.60	73.79	83.19	63.73	0.00
H234 High Hazard	102.01	97.02	91.86	87.20	78.60	73.79	83.19	63.73	58.67
H-5 HPM	182.89	176.17	170.32	161.88	147.55	142.00	155.49	129.49	123.76
I-1 Institutional, supervised environment	182.53	175.88	170.97	162.73	150.55	146.48	162.73	135.02	130.72
I-2 Institutional, hospitals	308.50	301.79	295.93	287.50	272.14	0.00	281.10	254.09	0.00
I-2 Institutional, nursing homes	213.56	206.85	200.99	192.56	179.22	0.00	186.16	161.17	0.00
I-3 Institutional, restrained	208.37	201.66	195.80	187.37	174.54	167.98	180.97	156.48	148.74
I-4 Institutional, day care facilities	182.53	175.88	170.97	162.73	150.55	146.48	162.73	135.02	130.72
M Mercantile	132.61	127.57	121.79	116.21	106.35	103.15	110.52	92.05	88.36
R-1 Residential, hotels	184.11	177.46	172.55	164.31	152.38	148.31	164.31	136.85	132.55
R-2 Residential, multiple family	154.38	147.73	142.82	134.58	123.25	119.18	134.58	107.72	103.42
R-3 Residential, one- and two-family	143.93	139.97	136.51	132.83	127.95	124.61	130.57	119.73	112.65
R-4 Residential, care/assisted living facilities	182.53	175.88	170.97	162.73	150.55	146.48	162.73	135.02	130.72
S-1 Storage, moderate hazard	101.01	96.02	89.86	86.20	76.60	72.79	82.19	61.73	57.67
S-2 Storage, low hazard	100.01	95.02	89.86	85.20	76.60	71.79	81.19	61.73	56.67
U Utility, miscellaneous	77.82	73.48	69.04	65.52	59.23	55.31	62.58	46.83	44.63

The cost to perform commercial and industrial energy upgrades associated with a facility upgrade to include in part or in whole: electrical systems, lighting systems, mechanical systems, HVAC Systems, and plumbing systems will be the basis for calculating the cost of the permit. The calculations will be based on the following chart:

Cost of Energy Upgrade Improvement

\$1 to \$500	\$ 18.00
\$501 to \$2,000	\$18 for the first \$500; plus \$2 for each additional \$100 or fraction thereof, to and including \$2,000
\$2,001 to \$25,000	\$48 for the first \$2,000; plus \$7 for each additional \$1,000 or fraction thereof, to and including \$25,000
\$25,001 to \$50,000	\$209 for the first \$25,000; plus \$6 for each additional \$1,000 or fraction thereof, to and including \$50,000
\$50,001 to \$100,000	\$359 for the first \$50,000; plus \$5 for each additional \$1,000 or fraction thereof, to and including \$100,000
\$100,001 to \$500,000	\$609 for the first \$100,000; plus \$4 for each additional \$1,000 or fraction thereof, to and including \$500,000
\$500,001 to \$1,000,000	\$2209 for the first \$500,000; plus \$3 for each additional \$1,000 or fraction thereof, to and including \$1,000,000
\$1,000,001 and over	\$3709 for the first \$1,000,000; plus \$2 for each additional \$1,000 or fraction thereof

Fixed Fee Rate Inspection Permits

Water Heater Replacement	\$25.00
Furnace/AC Replacement (Window AC Exempt)	\$35.00 per unit
Water Service Line Replacement	\$25.00

Sewer Line Replacement/Connection	\$25.00
Residential Re-Roof	\$75.00
Residential Re-Siding	\$25.00
Residential Egress Window Installation (each)	\$35.00
Residential Window Replacement (lump sum)	\$45.00
Erosion Control Permits (ECP)	
Flat Fee for Residential Housing Projects	\$25.00
For Commercial Projects ECP shall be .025% of the Building Permit Fee	
General Contractor*	
Class A License (first year)	\$175.00
Class A License (renewal + 12 contact hours)	\$45.00
Class A License (renewal after February 1 st)	\$175.00
Class B License (first year)	\$150.00
Class B License (renewal + 12 contact hours)	\$40.00
Class B License (renewal after February 1 st)	\$150.00
Class C License (first year)	\$120.00
Class C License (renewal + 8 contact hours)	\$35.00
Class C License (renewal after February 1 st)	\$120.00
Class D License cost per specialty (first year)	\$100.00
Class D cost per specialty license (renewal + 8 contact hours)	\$30.00
Class D cost per specialty license (renewal after February 1 st)	\$100.00
* - General Contractor Licenses obtained in 2016 will be good for the partial 2016 calendar year and all of 2017 calendar year before renewal in 2018.	
Electrical	
Electrical License (first year)	\$120.00
Electrical License (renewal)	\$ 30.00
Electrical License (renewal after February 1 st)	\$120.00
Master Electrician Certificate	\$ 15.00
Journeyman Electrician Certificate	\$ 10.00
Plumbing	
Plumbing License (first year)	\$120.00
Plumbing License (renewal)	\$ 30.00
Plumbing License (renewal after February 1 st)	\$120.00
Master Plumber Certificate	\$ 15.00
Journeyman Certificate	\$ 10.00
Limited Journeyman Certificate	\$ 10.00
Gas Fitter	
Gas Fitter License	\$ 30.00
Gas Fitter Certificate	\$ 10.00
Mechanical	
Mechanical License (first year)	\$120.00
Mechanical License (renewal)	\$ 30.00
Mechanical License (renewal after February 1 st)	\$120.00
Mechanical Certificate	\$ 15.00
Journeyman Mechanical Certificate	\$ 10.00
Sign permits	\$ 25.00
Fireworks Stand License	

For profit	\$500.00
Non-profit	\$100.00
Hazard Materials Event Handling Fees (Fire Department)	
Vehicle Use	\$250.00 per vehicle
Labor	Cost per person that is called back in, calculated as overtime rate. including paid call and callback, on duty will be a regular rate.
Materials and Other Equipment	Materials will be charged at actual purchase or rental costs.
Pawnbroker License	\$ 25.00
Precious Metals Dealer License	\$ 25.00
Dance License	
Single Dance	\$ 5.00
One year or less	\$ 60.00
Peddlers, Solicitors, Canvassers, Itinerant Merchants	
Application	\$ 25.00
License fee (week)	\$ 10.00
License fee (year) – Itinerant Merchant/Flea	\$100.00
Peddlers, Canvassers, Solicitors – Non-Permanent (year)	\$500.00
Police Permits and Charges	
Officer Extra Duty/Events work (When available and approved by the Chief of Police)	\$50 per hour per officer*
One time fee for registration of bicycle	\$1.00 per bicycle
Standard Police (Offense or Traffic) Reports	\$ 10.00
Digital Evidence Production Costs	
Interview Intoxylizer (DVD)	\$5.00 per disc up to 5 discs; \$7.00 per disc for more than 5 discs
ICOP/Watch Guard (DVD)	\$5.00 per disc up to 5 discs: \$7.00 per disc for more than 5 discs**
Photograph Document (CD)	\$5.00 per disc up to 5 discs; \$7.00 per disc for more than 5 discs
In Office Recording Viewing/Listening	\$10.00 for the first hour or any part thereof. \$20.00 per hour for second and beyond hour or any part thereof.
* - This amount may be minimized for special circumstances, at the discretion of the Chief of Police.	
** - On disc(s) prepared after an event has been encrypted for long term storage (typically 30-45 after the event is record), there is a \$25.00 per event charge.	
Regulated Scrap Metal Registration	
Non-refundable Registration (10 years)	\$400.00
Registration Renewal	\$ 50.00
Tree Care License	
Tree trimming license	\$ 25.00
License to spray trees & shrubs	\$ 25.00
Examination/Arborist License	\$ 10.00
Taxi Cab Licenses	
Vehicle, each	\$ 10.00
Driver, each	\$ 10.00

Driver Application Fee	\$ 25.00
Taxi Tickets	
General Transportation (book of 10 tickets)	\$ 45.00
Elderly and Disabled (book of 10 tickets)	\$ 20.00
VIN Inspections (Per Vehicle)	\$ 20.00
Curb Cut Permits	
Curb cut permit	No Charge
Saw cut by Street Department	\$5.00 per running
foot	
Moving Structures	
Permit	\$ 25.00
Oversized Load Fees	
Permit	\$ 25.00
Moving Structures/Oversized Load Impact Fees	
Police Escort Fees	\$50.00 per officer and per hour \$50.00 per unit per hour *
BPU Service Fees	\$58.00 Supervisor w/pickup per hour \$52.00 Personnel (each) per hour \$50.00 Digger Derrick per hour \$35.00 Bucket Truck per hour
Public Works Fees	\$53.00 Director per hour \$38.00 Personnel (each) per hour \$25.00 Vehicle per hour \$26.00 Administrative Assistant per hour
Park and Street Department Fees	\$38.00 Supervisor per hour \$25.00 Pickup per hour \$27.00 Personnel (each) per hour \$30.00 Bucket Truck per hour \$10.00 barricade use (each) \$2.00 traffic cone use (each) \$2.00 portable fencing (per ft)
City Inspector	\$38.00 per hour
City Forester	\$50.00 per hour
* Minimum of \$100.00 per hour for officer plus vehicle/ number of officers needed to be determined by police department based on size of load	
Sewer Connection Fees	
Connection fee (inside city limits)	\$2,500.00
Connection fee (outside city limits)	\$3,500.00
Sewer recovery fee (new tap to a new service)	\$ 550.00
Sewer recovery fee (new tap to an existing service)	\$ 200.00
Clairvoyants, Fortunetellers, Etc.	\$ 10.00
Carnivals	
Each ride or concession	\$ 10.00
Minimum fee \$100.00 – Maximum fee \$250.00	

Demolition Permits	\$15.00 per 1,000 sq. ft.
Minimum	\$ 25.00
Professional Sports Contests License (per event)	\$ 50.00

Cemetery Fees

Grave Space (Babyland)	\$ 50.00
Grave Space – New Cemetery	\$ 450.00
Grave Space – Old Cemetery	\$ 350.00
Columbarium Space	\$ 250.00
Mausoleum Crypts	\$1,500.00 per crypt
Open and close grave (Infant in Babyland)	\$ 50.00
Open and close grave	\$ 400.00
Internment Fee (Cremains)	\$ 200.00
Interment Fee (Cremation) Larger than 16”x16”x16”	\$ 300.00
Interment Fee (Cremation Garden)	\$ 50.00
Open and close mausoleum crypt	\$ 500.00
Open and close mausoleum columbarium	\$ 150.00
Surcharge for open and close grave, crypt, cremains on Saturday	\$ 250.00
Surcharge for open and close grave, crypt, cremation on Monday through Friday after 3:00 P.M.	\$ 50.00
Disinterment:	
Cremation	\$ 500.00
Infant	\$ 600.00
Adult	\$ 800.00
Duplicate cemetery deed	\$ 30.00
Preparation and recording of a quit claim deed	\$ 30.00
Setting a marker or inspection of individual mausoleum	\$ 30.00
Replacement Keys – Mausoleum	\$ 5.00
Transfer of Spaces (Per Space)	\$ 30.00
Bronze Vase (Mausoleum)	\$ 25.00
White resin Vase (Mausoleum)	\$ 25.00
Mausoleum Use for Services	\$ 150.00

Court Fees

Court Costs	\$ 54.50
Law Enforcement Fee & Trauma Fee (to State of Kansas)	\$022.
Supreme Court Fee (to State of Kansas)	\$1.00
Fingerprint Fee (to McPherson County, if applicable)	\$45.00
Driving Under the Influence Assessment and Evaluation Fee (to State of Kansas)	\$150.00
Driving Under the Influence Laboratory Tests Fee (to State of Kansas)	\$400.00
Diversion Fee (if applicable)	\$100.00
Expungement Fee	\$50.00 per case
Incarceration Charges	\$35.00 per day
Attorney Fees - Indigent Defendant	\$ 75.00 per hour
Detention Facility Fee – Juvenile	\$125.00 per day
Witness fees	\$10.00 per day

Turkey Creek Golf Course

Annual Memberships

Family (4 members)	\$1,125.00 capped
Family (3 members)	\$ 1075.00
Couple	\$ 975.00
Single	\$ 875.00
Senior Couple (both 60 yrs. old)	\$ 875.00
Senior (60 yrs. Old)	\$ 775.00
Junior Membership	\$ 150.00

*Annual Membership includes: 8 medium buckets of balls and 3 guest passes

***A 5% Discount will be available for Memberships purchased in full by February 15, 2017

****Membership payments may be made in installments according to the following schedule: Payment #1= Due March 1(\$20 + 20%). Payment#2 = Due April 1 (20%), Payment#3 = Due May 1 (20%), Payment#4 = Due June 1 (20%), Payment #5 = Due July 1 (20%).

*****Sunflower Golf Trail: An added bonus to the 2016 memberships will be a membership to the Sunflower Golf Trail at no additional charge. This will allow members to play at other participating Sunflower Golf Trail Courses at a rate of \$25.00, which includes a green fee and cart rental. Only card carrying members are entitled to this rate. A list of participating courses will be available in January 2017.

18 Holes Weekend	\$ 24.00
18 Holes Weekday	\$ 20.00
9 Holes Weekend	\$ 15.00
9 Holes Weekday	\$ 13.00
Senior Weekday (60 yrs. old)	\$ 18.00
Student Green Fee (High School and Full-Time College)	\$ 18.00
10 Play Patron Card (card expires 12/31/2017)	\$ 200.00
Twilight Fee* (Includes Green Fee plus cart rental)	\$ 25.00
Reciprocal Sunflower Golf Rate**	\$ 25.00

*Twilight Fee include the following dates (January-May)&(September-December) Beginning at 2:00 p.m., (June-August) Beginning at 3:00 p.m.

**Reciprocal Sunflower Golf Rates for members at other participating Sunflower Trail Golf Courses include a green fee and a cart rental.

Cart Rental – Must be 16 Years Old

18 Holes	\$28.00	-or-	\$14.00	per rider
9 Holes	\$20.00	-or-	\$ 10.00	per rider
Pull Cart			\$ 4.00	
Golf Cart Punch Card 20/9 with 2 bonus punches (card expires 12/31/2017)			\$ 125.00	

Driving Range

Large Bucket	\$ 6.00
Medium Bucket	\$ 5.00
Small Bucket	\$ 4.00

Driving Range Punch Pass	\$ 65.00
Trail Fees	
Turkey Creek Homeowners (season)	\$ 175.00
Members with Trailers (season)	\$ 175.00
18 Hole Trail Fee	\$ 10.00
9 Hole Trail Fee	\$ 6.00
Golf Cart Storage	
Private Shed (Annual)	\$ 550.00
Public Shed (Annual)	\$ 450.00
Snack Bar	
Gatorade	\$ 2.00
Bottled Water	\$ 2.00
Fountain Drinks	\$ 1.50
Cooler Deposit	\$ 5.00
Hamburgers	\$ 2.50
Hot Dogs/Polish	\$ 2.50
Candy Bars/Chips	\$ 1.00
Domestic Beers	\$ 2.50
Premium Beers	\$ 2.75
Six Pack Beer	\$ 12.75
Trolley Usage	
Public Tours	
Adults (Age 19 and above)	\$ 5.00
Students (ages 5-18)	\$ 4.00
Seniors (62 and above)	\$ 4.00
Holiday Light Tours	\$ 5.00
Private Rental	
\$120.00 for first hour or any portion of the first hour, \$60 for each additional hour or part of an additional hour	
Non-Profit	
\$60.00 for first hour or any portion of the first hour, \$30 for each additional hour or part of an additional hour	
Educational Rate (Public Schools, Youth Related Groups)	
\$60.00 for first hour or any portion of the first hour, \$30 for each additional hour or part of an additional hour	
Water Park Fees	
Daily Admissions (No Charge Cards or Refunds)	
Children (Ages 0-3)	\$ 1.00
Children (Ages 4-7)	\$ 4.00
Children (Ages 8-17)	\$ 5.00
Adults (Ages 18-61)	\$ 5.00
Seniors (Ages 62 and Up)	\$ 4.00
Lap Pool Pass (Season)	\$ 50.00
Season Passes (Family)	\$ 235.00
Season Passes (Individual)	\$ 100.00
Punch Card (10 Swims) Good for one season only	\$ 34.50

Family Night* (Every Friday 5-8 pm.) \$ 10.00
 *- Family defined as 1 or 2 Legal parents/guardians and anyone under 18 living in the houses

Lakeside Cabin Rental Rates

City Residents (4 Hour Maximum)	
Nonprofit or 501(c)3	\$ 30.00
Families and all others	\$ 60.00
City Residents (Daily Rental)	
Nonprofit or 501(c)3	\$ 60.00
Families and all others	\$ 100.00
Non-City Residents (4 Hour Maximum)	
Nonprofit or 501(c)3	\$ 50.00
Families and all others	\$ 100.00
Non-City Residents (Daily Rental)	
Nonprofit or 501(c)3	\$ 100.00
Families and all others	\$ 150.00

Community Building Rental Rates

Hourly Rental Rates

City Resident Nonprofit groups	\$10.00/hr
Non-City Resident Nonprofit groups	\$20.00/hr
City Resident Profit groups	\$20.00/hr
Non-City Resident Profit groups	\$40.00/hr

Daily Rental Rates

City Resident Nonprofit groups	\$70.00/day
Non-City Resident Nonprofit groups	\$140.00/day
City Resident Profit groups	\$150.00/day
Non-City Resident Profit groups	\$300.00/day

Wedding Reception

City Resident	\$250.00/day
Non-City Resident	\$500.00/day

Outdoor Sign

City Resident Nonprofit groups	\$10.00/day
Non-City Resident Nonprofit groups	\$20.00/day
City Resident Profit groups	\$20.00/day
Non-City Resident Profit groups	\$40.00/day

Fee for Additional Clean-up Charges \$20.00/day

Section 2. That the following fees are hereby established for the purpose of wholly or partially defraying costs for proceedings under the City Zoning Regulations in amendments to zoning district classifications, for special use applications, and for Site Plan applications:

Amendment to District.....	\$ 100.00
Special Use.....	\$ 100.00 *

Site Plan \$ 50.00

* If an amendment to a district and a special use application are concurrently processed for the same zoning lot, only one fee is to be charged which would be the higher of the two fees listed.

If notifications have been given for an amendment to a district classification or a special use application and the applicant requests a deferral of the hearing, the applicant will be charged the direct cost of re-notification.

Section 3. That the following fees are hereby established for the purpose of wholly or partially defraying costs of proceedings before the City Board of Zoning Appeals for appeals from the determination of the Zoning Administrator, variances and conditional uses:

Appeal.....\$ 100.00
Variance \$ 100.00
Conditional Use..... \$ 100.00

If notifications have been given for an appeal, variance or conditional use and the applicant requests a deferral of the hearing, the applicant will be charged the direct cost of re-notification.

Section 4. That the following fees are hereby established for the purpose of wholly or partially defraying costs of administration and enforcement under the Zoning Regulations for various permits and certificates:

Principal Structure or Use.....\$ 25.00 *
Accessory Structure or Use.....\$ 25.00 *
Sign Only..... \$ 25.00 *
Portable Sign - 30 days or less.....\$ 25.00

Portable Sign - Annual\$ 100.00 per year or
\$ 9.00 per month for
remaining months in calendar
year.

Service Charge for Redeeming
Illegally Placed Portable Sign.....\$ 25.00

Temporary Permit..... No Charge

* This fee is not separately required if an application is concurrently made and a fee paid for a Building Permit. When an application for a permit is concurrently made for any

combination of principal, accessory or sign structures or uses, the highest fee applicable to any one of the structures or uses will apply.

If there is a failure to apply for a zoning permit **prior to commencing** the construction, structural alteration, enlargement or moving of a structure or the establishment, change to another, extension or enlargement of a use which upon investigation would otherwise have been permitted by the Zoning Regulations, there shall be an investigation charge added to the above permit fee which doubles the cost of the fee.

Section 5. That the following fees are hereby established for the purpose of wholly or partially defraying costs of proceedings under the Subdivision Regulations for applications pertaining to platting.

Sketch Plan	No Charge
Preliminary Plat	\$100 plus \$5 for each lot over one
Final Plat.....	No Charge
Lot Split.....	\$ 25.00
Correction of Platting Error	Engineering costs and Recording fee for affidavit
Vacation of a Street, Alley, Public Easement or Public Reservation (Building setback line, access control, etc.).....	\$ 100.00

The cost of recording documents, publications, writs, engineering costs and inspections are payable in addition to filing fees. These, if any, will be billed to the applicant.

No fee shall be required when a proposed plat or lot-split is submitted by any agency, political subdivision, board or commission of any township, city, the county, the state or federal government.

Section 6. That no part of the fees in Sections 2-5, inclusive, shall be refunded after payment is made in advance of filing an application, except when a zoning permit is not approved by the Zoning Administrator in Section 4. A written receipt shall be issued by the City to the person(s) making the payment and records thereof shall be kept in such manner as prescribed by law.

Section 7. That the foregoing fees shall become effective on January 3, 2017 and after adoption of this resolution.

Section 8. That all other parts of any prior resolution or City fee schedule which conflict with this Resolution are hereby repealed.

Section 9. ADOPTED by the governing body this 3rd day of January, 2017.

[SEAL]

Thomas Brown, Mayor

Attest:

Tamra K. Seely, City Clerk