

LAKESIDE CABIN

Rental Form

300 North Lakeside Drive - McPherson, Kansas 67460

(Effective 2019)

Rental Rates: (Includes set up time)

City Residents

4 HOUR MINIMUM RENTAL

Non profit or 501C3 ----- \$35.00

Families and all others ----- \$65.00

DAILY RENTAL

Non profit or 501C3 ----- \$65.00

Families and all others ----- \$105.00

Non-City Residents

4 HOUR MINIMUM RENTAL

Non profit or 501C3 ----- \$55.00

Families and all others ----- \$105.00

DAILY RENTAL

Non profit or 501C3 ----- \$100.00

Families and all others ----- \$150.00

Rental is only for the hours paid for, if set up etc. is desired you must pay rent on the total time.

The Cabin will be available for rent on holidays, with rates being doubled. Holidays are defined as the actual holiday date as well as the date the City observes for that particular holiday. The City observes the following holidays: New Years Day, All Schools Day, Memorial Day, Independence Day, Labor Day, Veterans Day, Thanksgiving Day and the day after Thanksgiving, Christmas Eve, and Christmas.

When renting the Cabin for any of these holidays and/or renting for McPherson High School or McPherson College graduation week-ends, the fee is non-refundable once the Cabin has been rented. In other situations, cancellations must be made seven days prior to the day of the rental to receive a refund.

A \$50.00 cleaning deposit may be required upon request. The City may make additional charges when there is excessive clean-up needed.

A \$50.00 deposit will be required of all renters (Separate Check/Cash) KEYS TO BE RETURNED BY 4:00 PM FOLLOWING BUSINESS DAY UNLESS PRIOR ARRANGEMENTS MADE -FAILURE TO DO SO WILL RESULT IN FORFEITURE OF KEY DEPOSIT. Due to the popularity of the cabin, renters are advised that there may be a possibility that other keys will be checked out for the time you are scheduled to use the cabin. Please be considerate of your time scheduled so all renters can enjoy their scheduled time.

There are approximately 15 eight foot tables available as well as approximately 80 chairs.

The kitchen is equipped with a refrigerator and a stove.

Coffee pots and dishes are not available.

The Cabin is heated and air conditioned.

Smoking and alcoholic beverages are not allowed.

Undersigned agrees to be liable for any physical damage to the facility in excess of normal wear and tear. The amount of damages shall equal the sum necessary to return the property to its condition prior to the rental term without allowance for depreciation. Any City labor utilized shall be billed at reasonable rates. Undersigned shall be responsible for all guests, invitees and other permitted parties. (See decorating rules)

Renter is responsible for their possessions. The City will not be responsible for any losses of articles.

No animals are permitted, except those used for service.

Activities of an unusual nature will be checked out with the City Commission before reservations can be confirmed.

The cabin is for family use only. Other use may be authorized on an individual basis. NO garage sales, public auctions, etc.

Hold Dates or Rain Dates -Not allowed due to numerous requests for building use.

The fireplace is not to be used at any time or for any reason.

All rental rules subject to immediate change upon motion from the City Commission.

Arrangements to meet with a custodian concerning various details may be made by calling the City Clerk's Office, 620.245.2535.

City of McPherson Park Department Contact information:

607 West 1st Street

McPherson, KS 67460

Direct: 620.245.2565 - Cell: 620.245.2400 (after hours)

The City's liability for injury or damage sustained by anyone using or occupying the building while rented is limited as provided in the Kansas Tort Claims Act as amended to date, and other applicable Kansas Statutes.

Undersigned agrees to be liable for any physical damage to the facility in excess of normal wear and tear. The amount of damages shall equal the sum necessary to return the property to its condition prior to the rental term without allowance for depreciation. Any City labor utilized shall be billed at reasonable rates. Undersigned shall be responsible for all guests, invitees, and other permitted parties.

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NOTE: THOSE RENTING THE BUILDING ARE RESPONSIBLE FOR THE ENFORCEMENT OF THE RULES AND REGULATIONS GOVERNING THE USE OF THE BUILDING AND IT IS THE OBLIGATION OF THE PERSON, FIRM OR CORPORATION GRANTED PERMISSION FOR THE USE OF THE BUILDING TO ENFORCE THESE RULES AND REGULATIONS.

RENTERS AGREEMENT- Lakeside Cabin

To be signed and returned to:

City of McPherson Municipal Center
400 East Kansas, McPherson, KS 67460
Direct: 620.245.2535

City of McPherson Park Department Contact information:

607 West 1st Street
McPherson, KS 67460
Direct: 620.245.2565 - Cell: 620.245.2400 (after hours)

Requested Date: _____

Time In: _____

Time Out: _____

Type of Event: _____

Number attending: _____

RENTERS ALLOWED IN ONLY 15 MINUTES BEFORE AND AFTER TIMES REQUESTED

PLEASE RESPECT OTHER RENTERS

Chairs needed? Yes No How Many? _____

Name or Organization: _____

Address: _____

Phone: _____

Email address: _____

Rent Paid \$ _____

Receipt # _____

I have read the foregoing, and agree on behalf of myself and the organization or business I represent to the term of rental occupancy, and understand that enforcement of the rules and regulations is my responsibility (or that of the organization or business I represent).

Printed Name: _____

Signature: _____

Date: _____